



Personal Loan Application Form (Individual)

Please fill in all the required details in BLOCK LETTERS. Tick boxes as applicable.

All Fields Mandatory

Personal Loan Business Loan Doctor's Loan

Application Form No. _____

Requested Loan Amount ₹ Tenure in Months

Type of Loan New Top-Up

Applicant
Please paste
passport size
photograph here
with signature
across

Co-Applicant
Please paste
passport size
photograph here
with signature
across

For office use only

Application Type* New Update

KYC Number

Account Type* Normal Simplified (for low risk customers) Small

Demographic Details

Personal Detail

Applicant

Co-Applicant / Guarantor

Personal Detail	Applicant	Co-Applicant / Guarantor
Name*	P R E F I X F I R S T N A M E M I D D L E N A M E L A S T N A M E	P R E F I X F I R S T N A M E M I D D L E N A M E L A S T N A M E
Father's / Spouse Name*	P R E F I X F I R S T N A M E M I D D L E N A M E L A S T N A M E	P R E F I X F I R S T N A M E M I D D L E N A M E L A S T N A M E
Mother Name*	P R E F I X F I R S T N A M E M I D D L E N A M E L A S T N A M E	P R E F I X F I R S T N A M E M I D D L E N A M E L A S T N A M E
Date of Birth*	D D M M Y Y Y Y	D D M M Y Y Y Y
Gender*	<input type="checkbox"/> Male <input type="checkbox"/> Female	<input type="checkbox"/> Male <input type="checkbox"/> Female
Marital Status*	<input type="checkbox"/> Single <input type="checkbox"/> Married	<input type="checkbox"/> Single <input type="checkbox"/> Married
Citizenship*	<input type="checkbox"/> Indian <input type="checkbox"/> Others ISO 3166 Country Code <input type="text"/> <input type="text"/>	<input type="checkbox"/> Indian <input type="checkbox"/> Others ISO 3166 Country Code <input type="text"/> <input type="text"/>
Residential status*	<input type="checkbox"/> Resident Individual <input type="checkbox"/> Non Resident Indian <input type="checkbox"/> Foreign National <input type="checkbox"/> Person of Indian Origin	<input type="checkbox"/> Resident Individual <input type="checkbox"/> Non Resident Indian <input type="checkbox"/> Foreign National <input type="checkbox"/> Person of Indian Origin
Occupation Type*	<input type="checkbox"/> Service <input type="checkbox"/> Private Sector <input type="checkbox"/> Public Sector <input type="checkbox"/> Government Sector <input type="checkbox"/> Others <input type="checkbox"/> Professional <input type="checkbox"/> Self Employed <input type="checkbox"/> Retired <input type="checkbox"/> Housewife <input type="checkbox"/> Student <input type="checkbox"/> Business <input type="checkbox"/> Not Categorised	<input type="checkbox"/> Service <input type="checkbox"/> Private Sector <input type="checkbox"/> Public Sector <input type="checkbox"/> Government Sector <input type="checkbox"/> Others <input type="checkbox"/> Professional <input type="checkbox"/> Self Employed <input type="checkbox"/> Retired <input type="checkbox"/> Housewife <input type="checkbox"/> Student <input type="checkbox"/> Business <input type="checkbox"/> Not Categorised
PAN*	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
Qualification*	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>

Relation with applicant _____

Proof of Identity (PoI)*

PAN No.

GST No.

Passport No.

Driving License

NREGA Job Card

Simplified Measures Account - Document Type code

Aadhar No.

Voters ID

if passport, passport expiry date

if DL, DL expiry date

Others (Pls Specify)

(any document notified by the central government)

Identification Number

Proof of Address (PoA)*

Address Type* Residential / Business Residential Business Registered Office Unspecified

Proof of Address* Passport Driving Licence UID (Aadhaar)

Voter Identity Card NREGA Job Card Others (Pls Specify)

Simplified Measures Account - Document Type code

Detail of Related Person (In case of additional related persons, please fill 'Annexure B1')

Addition of Related Person Deletion of Related Person KYC Number of Related Person (if available)

Related Person Type Guardian of Minor Assignee Authorized Representative

Name

Proof of Identity (PoI)

PAN No.

Voters ID

Passport No.

Driving License

NREGA Job Card

Simplified Measures Account - Document Type code

Aadhar No.

if passport, passport expiry date

if DL, DL expiry date

Others (Pls Specify)

(any document notified by the central government)

Identification Number

Remarks (If any)

Preferred Mailing Address Current Office Permanent (Pls specify the reason for this selection)

Existing Loans

Loan/Facility	Financer's Name	Account No.	Loan Amount	Tenure Months	EMI/ Interest	Commencement Date	Current Outstanding

Bank Details

Sr. No.	Name of Account Holder	Name of Bank	Branch	Current/Savings/OD (If OD Please Specify Limit)	Account No.	Banking Since
1.						
2.						

Acknowledgement

Application Form No.

Dear Sir/Madam,

This is to acknowledge that ABFL has received your application form for of Rs ABFL shall communicate its decision on your application within 15 working days. This is subject to submission of all documents and conforming to internal guidelines of ABFL. Terms and Conditions are also available on our website : www.adityabirlafinance.com

Business Development Manager: Channel Name: Contact No:

Date: Email ID: Signature:

Reference 1	
Name	<input type="text"/>
Relationship	<input type="text"/> If Personal Guarantor <input type="checkbox"/> Yes <input type="checkbox"/> No
Current Address	<input type="text"/>
Landmark	<input type="text"/> City <input type="text"/>
State	<input type="text"/> PIN <input type="text"/>
Landline	<input type="text"/>
Mobile	<input type="text"/>

Reference 2	
Name	<input type="text"/>
Relationship	<input type="text"/> If Personal Guarantor <input type="checkbox"/> Yes <input type="checkbox"/> No
Current Address	<input type="text"/>
Landmark	<input type="text"/> City <input type="text"/>
State	<input type="text"/> PIN <input type="text"/>
Landline	<input type="text"/>
Mobile	<input type="text"/>

Declaration

1. I/We hereby declare that the details furnished above are true and correct to the best of my knowledge and belief and I under take to inform you of any changes therein, immediately. In case any of the above information is found to be false or untrue or misleading or misrepresenting, I am aware that I may be held liable for it. 2. I/We confirm that no insolvency proceedings or suits for recovery of outstanding dues or monies whatsoever and/ or any criminal proceedings have been initiated and /or are pending against me/ us and that I/We have never been adjudicated insolvent by any court or other authority. 3. No action nor other steps have been taken or legal proceedings started by or against me/us in any court or law/other authorities for winding up, dissolutions, administration or reorganization or for the appointment of the receiver, administrator, administrative receiver, trustee or similar officer for my /our assets. 4. I/We declare that I/We have not made any payments in cash, bearer cheque or kind along with or in connection with this application to the executive collecting my/our application. I/we shall not hold Aditya Birla Finance Limited. (hereinafter referred to "ABFL") liable for any such payments made by us to the executive collecting this application. 5. I/We understand and acknowledge that ABFL shall have the absolute discretion, without assigning any reasons (unless required by applicable law) to reject our application and ABFL shall not be responsible in any manner whatsoever to me/us for such rejection or any delay in notifying me /us of such rejection, of our application. 6. I/We understand and am/are aware that the processing fees collected from me/us by ABFL, is for the purpose of ABFL reviewing this loan application as per its own parameters and is not refundable to me/us under any circumstances whatsoever, irrespective of whether ABFL sanctions this loan application of mine or not. 7. I/We confirm that I/we shall not use the products or the credit /loan facility(s) (or any part thereof) for any improper/illegal or unlawful purpose/ activities. 8. I/We shall inform to ABFL regarding any changes in my /our address(es) or my employment or profession. 9. I/We hereby confirm that I/we am/are competent and fully authorized to give declarations, undertaking etc. execute and submit this application form and all other documents for the purpose of availing the loan, creation of security and for all the purposes mentioned /required to be done for this. 10. I/We confirm that I/we shall cooperate with ABFL and furnish additional documents and/or shall execute such other documents, if necessary to enable ABFL to abide by/ comply with all other existing / further directives of the statutory /regulatory authorities/any other authority acting under any Law. 11. I/We hereby give consent to the ABFL or its Authorized Agents and third party service providers to use information/data provided by me to contact me through any channel of communication including but not limited to email, telephone, sms, etc. and further authorize the disclosure of the information contained herein to its affiliates/group companies or their Authorized Agents or Third Party Service Providers in order to provide information and updates to me on various financial and investment products and offering of other services. 12. I/We Agree that all personal or transactional related information collected/provided by me can be shared/transferred and disclosed with the abovementioned parties including with any regulatory, statutory or judicial authorities for compliance with any law or regulation in accordance with privacy policy as available at the website of the ABFL.13. I/We hereby consent to receiving information from Central KYC Registry through SMS/Email on the above registered number/email address. 14. I/We hereby provide our consent to ABFL to obtain the Applicant(s) information from Credit Information Company and/or information utility and/or such institution set up under the provisions of law from time to time, as and when required.

IMPORTANT NOTE

- That the receipt of your application form for the loan does not imply automatic approval of your loan by ABFL. ABFL may request for additional documents other than those in connections with the application. I/We confirm that executive who collected my /our applications/ documents has informed me/us and I/we am/are fully aware: 1. That Government Tax as may be applicable from time to time will be charged in connection with the Loan. 2. That ABFL will not be liable for loss or delay in the documents. 3. That incomplete/defective applications will not be processed and ABFL shall not be responsible for any manner for the resulting delay or otherwise. 4. That the applications forms, documents/ photographs will not be returned under any circumstances once submitted to ABFL. 5. That approval for the applications is the sole discretion of ABFL. 6. That the quantum of the loan will be finally decided by ABFL and ABFL has not made any commitment to me/us regarding the same. 7. That equated installments (EMI) will be due on 1st / 5th of every month (strike out which is not applicable)
- The Most Important Terms and Conditions mentioned above are an indicative list of terms and conditions of our loan products. These Terms and Conditions are further described in our loan agreement under relevant sections / schedules and therefore should be read in conjunction with those mentioned in the loan agreement.

Applicant's Signature _____

Co-Applicant's Signature _____

Place _____

Date _____

Common Document Checklist - All the submitted documents to be self-attested by the customer

<ul style="list-style-type: none"> ■ Dully Filled and signed Application Form (with cross signed photographs of App/Co-App/Guarantor) ■ KYC Documents of all parties to the loan ○ Identity Proof _____ (Specify) ○ Signature Proof _____ (Specify) ○ Proof of Residence _____ (Specify) ○ Proof of Office _____ (Specify) ○ Proof of Qualification _____ (Specify) 	<ul style="list-style-type: none"> ■ Non-Refundable Fee Cheque ■ Photocopy of Property Papers (where Property is Identified) ■ Details of Limits and Loans availed ■ Copy of PAN Card ■ Repayment Track Record (if applicable) ■ Bank Verification Form ■ Latest Loan outstanding statement for Refinance cases 	<p style="text-align: center;">+</p>	<p style="text-align: center;">Additional Documents - Salaried</p> <ul style="list-style-type: none"> ■ Last 3 months Salary Slip or Salary Certificate ■ Latest Form 16 ■ Latest 6 months Bank Statement where direct salary is being credited <p style="text-align: center;">Additional Documents - Self Employed/Professional/Partnership/Company</p> <ul style="list-style-type: none"> ■ Financial Documents for 2 years ○ ITR along with computation ○ Balance Sheet, P&L, Schedules ○ Tax Audit Report ■ Partnership Deed & MOA/AOA ■ List of Directors/Shareholders attested by CA/CS ■ Latest 12 months Bank Statement (Both Business and Savings) ■ VAT/Sales Tax returns for current financial year
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FOR OFFICIAL USE ONLY

Documents Received Self-Certified True Copies Notary

Risk Category High Medium Low

In Person Verification Carried Out By

Institution Details

Identity Verification Done Date

Emp. Name

Emp. Code

Emp. Designation

Emp. Branch

Name

Code

[Employee Signature]

[Institution Stamp]

PF/VERL-5/JAN/2019/ABC



FS 597341

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Personal Finance
 Aditya Birla Finance Ltd.



ADITYA BIRLA CAPITAL

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